



Tidewater Fleet Supply®

EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Last Name _____ First _____ M.I. _____ SSN _____

Street Address _____
City, State Zip _____ How long have you lived there? _____

Previous Address _____
City, State Zip _____ How long did you live there? _____

Phone _____ Cell Phone _____ Email Address _____

Date Available _____ Full time Part time Desired Salary _____

Position Applied for _____

Have you ever worked for this company? YES NO If YES, when? _____

Do you have any friends or relatives working here? YES NO If YES, name/relation? _____

Have you ever pled guilty or "no contest" to a crime or been convicted of a crime? YES NO

Do you have any criminal charges pending? YES NO

NOTE: Answering "Yes" to this question does not constitute an automatic bar to employment. Only those crimes which are substantially related to the position you are seeking will be considered.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER APPLICANT'S STATEMENT

I understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I further understand that I have the right to terminate my employment at any time with or without notice, and the Company has the same right. No one other than the President of the Company has authority to modify this relationship or make any agreement to the contrary. Any such modification or agreement must be in writing.

I understand that the Company reserves the right to require me to submit to a drug test at any time and also reserves the right to require me to submit to an alcohol test and/or medical examination to the extent permitted by law. I authorize the Company to investigate my education history, my driving record, my credit history and my criminal record. I further understand that the Company may contact my previous employers and I authorize those employers to disclose to the Company all records and other information pertinent to my employment with them. I also authorize the Company to provide truthful information concerning my employment with it to my future prospective employers and I agree to hold it harmless for providing such information.

By signing below, I certify that all of the information that I provide on this application and in any interview will be true, complete and accurate. I understand that if I am employed and any such information is later found to be false or misleading in any respect, I will be dismissed.

*** AUTHORIZATION TO OBTAIN CONSUMER REPORTS ***

IT HAS BEEN DISCLOSED TO ME THAT THE COMPANY MAY OBTAIN ONE OR MORE CONSUMER REPORTS ON ME FOR USE IN CONNECTION WITH MY APPLICATION OR FOR OTHER EMPLOYMENT-RELATED PURPOSES. THESE REPORTS MAY INCLUDE CREDIT BUREAU REPORTS, CRIMINAL RECORDS AND DRIVING RECORDS. I AUTHORIZE THE COMPANY OR PERSONS ACTING ON ITS BEHALF TO OBTAIN THESE REPORTS.

Signature of Applicant _____ Date _____

PREVIOUS EMPLOYMENT

Company _____ Phone (____) _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ To _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO

Company _____ Phone (____) _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ To _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO

Company _____ Phone (____) _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ To _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO Have you ever been terminated or asked to resign? YES NO

Please explain fully any gaps in your employment history: _____

PREVIOUS EXPERIENCE

Please indicate any actual experience that you have had in any of the following positions.

OFFICE

SALES/LEASING

SERVICE AND REPAIR

PARTS

- Controller
- Office Manager
- Bookkeeper
- Accounts Receivable
- Accounts Payable
- Payroll Clerk
- Data Entry
- Cashier

- Sales Manager
- F & I Manager
- Leasing Manager
- After Market Sales
- New Car Sales
- Used Car Sales
- Truck Sales
- Used Car Manager
- Fleet Manager

- Service Manager
- Service Advisor
- Dispatcher
- Shop Foreman
- Technician/Mechanic
- Electrician
- Helper
- Painter
- Body Repair
- Get Ready/Prep

- Parts Manager
- Parts Counter
- Parts Stocker
- Parts Driver

OTHER

- _____
- _____

TECHNICIAN/MECHANIC APPLICANTS: Please list all current certifications as well as any other special technical qualifications:

EDUCATION

High School _____ Address _____
From _____ To _____ Did you graduate? YES NO Degree _____
College _____ Address _____
From _____ To _____ Did you graduate? YES NO Degree _____
Other _____ Address _____
From _____ To _____ Did you graduate? YES NO Degree _____

EMERGENCY INFORMATION

In case of an accident or other emergency, who should we contact?

Name _____ Relationship _____
Home Address _____ Phone _____
Work Address _____ Phone _____

DRIVING INFORMATION

Do you have a current driver's license YES NO State _____ License # _____ Expiration Date _____
Has your driver's license ever been suspended or revoked? YES NO If YES, please explain circumstances:

Do you have personal automobile insurance? YES NO Insurance Company _____
Has your personal automobile insurance ever been canceled? YES NO If YES, please explain circumstances:

Have you ever been cited for driving under the influence (DUI) or driving while intoxicated (DWI)? YES NO
If YES, please explain circumstances and outcome: _____

Please list all moving traffic violations in the last five (5) years:

Offense _____	Date _____	Location _____
Offense _____	Date _____	Location _____
Offense _____	Date _____	Location _____

REFERENCES

Name	Occupation	Address	Phone	# of Yrs Known

THIS APPLICATION WILL BE CONSIDERED ACTIVE FOR A MAXIMUM OF THIRTY (30) DAYS. IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE, COMPLETE AND ACCURATE.

Signature of Applicant _____ Date _____